



Administration Department

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**CITY OF BURLINGTON
Committee of the Whole Minutes
Robert Miller, Mayor
January 2, 2013**

1. Call to Order/Roll Call

Mayor Bob Miller called the meeting to order at 6:30 p.m. starting with roll call. Alderman Present: Bob Prailes, Ed Johnson, Peter Hintz, Ruth Dawidziak, Tom Vos, Steve Rauch, Katie Simenson and Tom Pruesker were present. Student Representatives present: Cullen Vos and Alexa Aguirre.

Also present: City Attorney John Bjelajac, City Administrator Kevin Lahner, Fire Chief Richard Lodel, Police Chief Peter Nimmer, Public Works Director Craig Workman, Public Works Supervisor Dan Jensen, Treasurer Steve DeQuaker, Library Director Gayle Falk and Tom Foht of Kapur and Associates, Inc.

2. Citizens Comments and Questions

None

3. Approval of December 18, 2012 Minutes

Motion to approve December 18, 2012 Minutes made by Pruesker with a second by Vos. All voted aye, motion carried.

4. Resolution 4588(39) “A Resolution to consider awarding the bid from Wisconsin Kenworth \$104,182 and Bruce Municipal Equipment \$237,961, and approve a lease to own proposal from Bankcorp”

Mayor Miller introduced Resolution 4588(39) to the Council for discussion.

There was discussion regarding the costs and how they fit into the budget. Treasurer Steve DeQuaker explained that the costs actually came in under what was budgeted in the vehicle replacement fund.

There were no further comments. This resolution is scheduled for January 15, 2013 Common Council meeting.

5. Resolution 4589(40) “A Resolution to consider appointing Diahnn Halbach as the City Clerk for the City of Burlington”

Diahnn Halbach was present at this evenings meeting and was introduced to the Common Council as the new City Clerk for the City of Burlington, with her starting date January 3, 2013.

This item is scheduled for the January 2, 2012 Common Council meeting, due to time constraints.

6. Resolution 4590(41) “A Resolution to consider approving Task Order Number Ninety-Two with Kapur and Associates to complete the monitoring, groundwater sampling and preparation of the annual report for the Municipal Landfill in the amount of \$48,876.00

The Council members discussed the need for this to be continued. Kevin Lahner, City Administrator explained that this was a requirement of the DNR, and Kapur and Associates had been conducting the tests and DNR reporting for over seven years. He further explained this would be something that will be ongoing for years to come.

There were no further comments. This resolution is scheduled for January 15, 2013 Common Council meeting.

7. Adjournment

A motion was made by Alderman Rauch with a second by Alderman Johnson to adjourn. With all in favor, Mayor Bob Miller adjourned the meeting at 6:43 P.M.

Minutes respectfully submitted by:

Debra L. Rintamaki
Administrative Assistant
Department of Public Works